Zoom Link

****

<insert meeting link>

|  |  |  |
| --- | --- | --- |
| **Time** | **Agenda Item** | **Speaker** |
| <insert time> | 1. **Welcome**   <insert territorial acknowledgement> | <insert name> |
| 1. **Check-In and Updates** | All |
| <insert time> | 1. **Review & Approval of the Agenda** 2. **Review & Approval of Meeting Minutes** | All |
| <insert time> | 1. **Action Item Review** | <insert name> |
| <insert time> | 1. **Standing Items**  * Local Updates * Regional Updates (if applicable) * Provincial Updates (if applicable) * Patient Partner Updates | <insert name> |
| <insert time> | 1. **New Business** | <insert name> |
| <insert time> | 1. **Closing** | All |
| **Next Meeting:**   * <insert upcoming meeting dates> | | |