

Quality Forum 2024

APRIL 23 – 25 | VANCOUVER, BC

Connecting Community to Quality: We're Stronger Together



Call for Abstracts Submission Checklist

This checklist outlines everything you will need to successfully submit an abstract for Quality Forum 2024 – please review it carefully before starting your online submission.

Abstract

In 300 words or less, tell us about any topic related to health quality – across any of the Dimensions of Quality or Areas of Care. We want to know how you're improving the health of patients, families and communities, fostering a high-quality health system, or creating better environments for those who work within it. Abstracts must be written in English. We recommend you proofread your abstract for spelling and grammatical errors and avoid the use of jargon or acronyms that may not be commonly recognized.

Abstract Title

Write an abstract title – this is how your abstract will be listed in all event materials.

Keywords

List three keywords that summarize your abstract. We use these keywords when building the Quality Forum program to help ensure that abstracts on similar topics are grouped together.

Learning Objective

Develop a learner-centred objective for your abstract. Starting with an action word, this learning objective should outline what participants will be able to do differently as a result of attending your presentation. You can learn more about learner-centred objectives and view a full list of action words [here](#).

Presentation Format

Decide which presentation format(s) you want your abstract to be considered for:

- **Rapid Fire**
- **Storyboard**
- **Storyboard Breakout**

You can find more information on the different presentation formats, including limits on the number of presenters and the approximate number of abstracts that will be accepted for each, [here](#).

The Quality Forum receives hundreds of abstracts each year and doesn't have room to offer presentation opportunities to all the excellent projects that are taking place across the province! The Abstract Review Committee does not consider abstracts for presentation formats that were not selected during the submission process, so we encourage you to select all presentation formats that you are interested in – not just your top choice! – to increase your chances of being accepted.

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Abstract Category

Review the scoring and selection criteria for both abstract categories – Outcomes and Ideas – and decide what category your abstract is best suited for. This criteria is what abstract reviewers will use to score your abstract. There is a separate submission form for each abstract category.

- **Outcomes** are initiatives underway or complete with demonstrated results and lessons that can be shared. Projects do not have to be considered a success – there are always valuable learning opportunities! Review the Outcomes scoring and selection criteria [here](#).
- **Ideas** describe innovative thinking, promising practices or emerging ways of how to improve health that are too young to have results. You can seek input, inspire collaboration or spark action at an early stage. Review the Ideas scoring and selection criteria [here](#).

Previous Quality Forum Involvement

Confirm whether you or your team has presented this work or topic at a previous Quality Forum. If so, we want to know how things have changed, evolved or progressed since then.

Main Contact

Assign a main contact for your abstract who will be informed of the status of your submission and be communicated with if we require any additional information. This should be the person that ultimately submits your abstract. Should your abstract be selected for presentation, you will then be asked to provide a list of speakers that will attend the Quality Forum and present the work on behalf of your team.

Please double check your email address when submitting your abstract! This is how we will communicate with you about your submission, so it's important that the email you provide is valid and spelled properly. You will also be **required to use this email address when registering** for the Quality Forum, so please keep this in mind when deciding which email address to use for your abstract submission.

Final Reminders

All rapid fire and storyboard presenters must register for the event and are responsible for their own registration, travel and accommodation costs.

You're now ready to submit an abstract for Quality Forum 2024! [Visit our website](#) to find the online submission form links for each abstract category – you're welcome to submit as many abstracts as you'd like.

If you have any questions, please don't hesitate to email us at qualityforum@healthqualitybc.ca.

SUBMISSION DEADLINE: OCTOBER 6, 2023